Application for funding

Information Required:

1. Budget outline for the coming academic year

2. Sponsorship details

3. Society account balance

4. Cost of membership

5. Membership base this year/from previous year

Funding Policy:

1. The funding must be for activities relevant and accessible to medical students

2. All receipts must be retained as evidence if students would like reimbursement

3. Galenicals do not subsidize costs of food

4. We will subsidize costs of speakers travel/ light lunch

5. We do not subsidize costs to students for transport

6. Registers of the students who attend the events should be retained as evidence of student involvement.

7. The Galenicals committee reserve the right to deny funding or make exceptions to the above rules following discussion the committee.

8. It must be advertised that your society received funding from Galenicals

9. We may take into account your society’s answers contained in the reaffiliation document

N.B. The SU will not transfer money to external accounts. It you would like reimbursement agree this with the treasurer and keep receipts as evidence. We can pay invoices directly for you however, please send invoices a minimum of 2 weeks before payment is due to give the SU time to process these payment

Funding scaling:

Funding is allocated based on membership size. This is to reward societies for their growth. The pay scaling is as follows:

<15 members = no funding

16-50 members = £100

51-100 members = £150

>100 members = £200