

Present: Victoria Roberts, Katie Hall, Haya Mohammed, Lizzy Wasson, Ola Awodiya, Phoebe Gray, Caitlin Prosser, Neoma Fisher, James Bradley, Sophie Hatrick, George Cole

Apologies: Sana Ahmad, Laura Barnard

	Agenda Item	Notes	Action Points
1.	Committee Business Thanks to previous committee Introductions		n/a
2.	Matters Arising Handovers Medic Fresh Collages Scheme 1 st year Social Membership costs	 Make sure Anson rooms booked Freshers' booklet <ul style="list-style-type: none"> - Production team - Sending out to year 1s and Year 0s George Cole Katie Hall Ola	 All members to organise handovers KH – Book room for medic fresh and bake off VR – Circulate previous booklet Presidents vices secretary webmaster to make booklet All members - to write paragraph about themselves VR – Contact applied anatomy foundation medics addresses LW – Contact Susan about year 1 addresses KH – Set date for Medic fresh and Bake off GC – Publish collages for Intercolators 2017-2018 KH, GC & ENTs Reps – to work towards a non-drinking social OA to budget to see if we can afford to have reduced hardship membership Sponsorship director – work on galenicals perks Webmaster – section on what Galenicals funds

	Academic Mentors	Katie Hall	KH to email Kelly Moule about what is feasible, and meet with BME medics to see how their academic mentor scheme is going
	Graduway	Phoebe Gray	PG Liase with Webmaster re: alumni page
	Elective event	Phoebe Gray	Plan: Oct All members: To think of people for event Phoebe, Haya and sponsorship – to work together
	Affiliation of sub societies	Victoria Roberts	Affiliation <ul style="list-style-type: none"> - Medic Fresh - Booklet - You can apply for Funding from Galenicals LW to email people about affiliations. Friday 5pm deadline hard deadline.
3.	AOB	Mums and Dads Sports Welcome Drinks	Katie and George to liase about mums and dads SH and JB to find out date for Sports Welcome drinks
4.	Date of next meeting	15/09/19	VR to liaise with webmaster about centralised calendar