

Minutes Galenicals Meeting

Date of Meeting: Sunday 04/11/09

Time: 4pm

Place: DHB

Thanks to Emma Gosnell for bringing the food!

Attendees:

Emma C-S (ECS), Francesca Curry(FC), Jo Davies (JD), Stella Dilke (SD), Chris Gillet (CG), Emma Gosnell (EG), Sarah Miller (SM), Adam Stoneham(ACS), Victoria Tuck(VT), Katie Wimble (KW),

Apologies:

Jess Hawksley(JH), Ryan Hogan (RH), Lucy Joslin (LJ), Steve Lindley (SL), Eoin Dineen (ED), Daniel Cox (DC), Jack Ogden (JO), Richard Pellatt (RP)

1) Action points from last meeting, and comment from Dr Cahill.

Action point: Could ECS and ED find out how much "capital" sports has?

ECS: Still in the process of finding this out. Have contacted sports captains and am awaiting a reply.

Actions point: ACS to send JO the list of current members for JO to search through and find out which mature medics are members. JO to get back to ACS on this.

ACS: Still need to do this.

Action point: ACS to give cheque to ECS. – Done

Comment from Dr Cahill:

5th years also only had the information for the referees on the day the applications were out. It would have been better for them to have this earlier.

These weren't referees, they were readers or reviewers on the applications - this ultimately did work, and every one who asked for assistance was provided it. The names weren't released because part of the agreement was that we would allocate students to reviewers and we did, once we knew how many students required this assistance, to ensure a fair balance of workload. Ultimately I think that there were about 180 people who did. Given that half the people we asked to help with this said no either initially or subsequently, we did well to have it provided and completed.

FC: It was really helpful to let us know that- so that we can pass this information on to any 5th years who had complaints.

Action point LJ: – for next year remind us that we need to find our own reviewers. (? Need feedback on this from LJ as to whether it is something she may have already said/ thinks is worth doing)

2) Galenicals Music

For ACS: From SD- can she have more money for a concerto prize?

Yesterday was really successful; However this one day cost £50, our budget for the year wouldn't mean we could do very more of these. We have a concert coming up at St Georges best venue in the whole city very soon, so we have lots of events.

I would like to set up a yearly event which is a concerto prize to encourage good members. I have a vision. Medics Music has lots of expenses for example the music renting/buying itself is very expensive. If we had more funding for a prize then we could rent a concerto.

SM: What does a concerto prize involve?

SD: It shows off the music talent, its more expensive as you have to rent from the composer directly, or buy it. Pieces can cost £200 to buy. Most of the money goes to the music renting and not the prize.

FC: How much money do you spend on photocopying? Maybe we should get a photocopier as well.

SD: would it be ok to have funding for the concerto prize?

ACS: yep absolutely. Submit a budget of what you need. Put this on an excel sheet with it set out clearly.

EG: the people in all of your music groups, are they all Galenicals members? SD: I have a master list of all the people who have signed up. I can check that they are members and then let them know they need to sign up if not.

ACS: Valid point about membership. We need to "crack down" on people who aren't members.

Action point: ACS to give Galenicals list to SD to check here members against this. SD to search through and highlight people who aren't members.

Action point: SD to also write up, in excel preferably, her planned expenses for the year including cost of the concerto prize.

Action point SD to send a little piece to the website about Saturday for CG to put up.

3) Careers Evening

It would be great if committee members could come along/ encourage their housemates to come to the careers evening. People around to help set up would be great to. LJ is picking up food from Sainsbury's at 5.30/6 ish. VT and SL are helping out moving it into the venue. The actual night starts at 7pm. Contact LJ if you are up for any additional helping/ support!

Speakers are: Dr. Kate Done, a GP in Stapleton Rd who has worked with Medicines Sans Frontieres Mr. Rob Slack and Miss Annette Jardine, who are ENT surgeons in Bath- they are both coming so they can give a female and male perspective of surgery as a careers also Mr. Marcus Brooks, Vascular Surgeon at the BRI.

4) SM and EG: 4th and 5th year social next Friday.

SM: The 5th years aren't happy that they didn't get a "back from electives" party. We didn't know that this was a regular thing. SO... next Friday we have the option for queue jump at Brazilian beats. We thought we could do a combined 4th and 5th year social.

Discussion -Everyone thinks this is a good idea-

KW: Does it matter if we don't get a set number through the door. EG: no doesn't matter.

5) Galenicals Sports.

ECS: Could sports have a list of members from ACS? Budget: we have a meeting with UBHT on the day of the sports club dinner. Until we have had that meeting it might be difficult to sort out our accounts to hand over to ACS.

Action point: ACS to send a list of members to CG to get it up on the website.

6) Membership cards

Membership cards- needed by the Christmas party. ACS: I am waiting for this from the sponsors, if it looks like its taking ages, I will buy it myself, and get the money back.

Action point: ACS and CG link on website for if you have lost your card?

7) Website

CG: Password protecting parts of the website, should we do this so only members can access parts.

FC: If something photo-related should be pass-worded, perhaps it should not be on there in the first place.

8) Meetings:

FC: We are quite a few committee members down today. Should we do anything about people not turning up to meetings? Last year there was a policy that if people don't turn up to 3 meetings in a row then they are "out". Its not about your individual role, its about your role in the committee. Of course of someone is doing their job really well outside of meetings, then I would not want to enforce this. EG: It possibly makes a difference depending on if you are portfolio or non- portfolio. KW: I got told off by Huw last year, when I was intercalators rep, it is important that people turn up to help out at other events that might not be directly connected to their role. VT: Obviously not everyone can make every meeting and its fine if a reason is sent to me prior to the meeting. FC: 1st and 2nd year reps should be

invited to meetings too. VT: I normally only ask BMA if I think it will be something relevant to them, same with year reps? ACS: It also propogates the idea that Galenicals are discussing any issues that the individual years might have, so it's a good idea for them to come along. FC: we need to have more of an idea of what people are expected to do.

Action point: FC send round an e-mail saying what is expected of committee members.

9) DONM: Wednesday the 18th 7.00pm. ECS to bring food.