

Minutes Galenicals Meeting

Date of Meeting: Sunday 25/10/09

Time: 5pm

Place: Side room on the right as you go into the DHB (1945x)

Attendees:

Emma C-S (ECS), Francesca Curry(FC), Jo Davies (JD), Stella Dilke (SD), Chris Gillet (CG), Emma Gosnell (EG), Jess Hawksley (JH), Ryan Hogan (RH), Lucy Joslin (LJ), Steve Lindley (SL), Ed Lumley (EL), Sarah Miller (SM), Jack Ogden (JO), Adam Stoneham(ACS), Victoria Tuck(VT), Katie Wimble (KW),

Apologies:

Richard Pellatt (RP)

Dan Cox (DC),

Eoin Dineen (ED),

1. Galenicals accounts.

ACS we have 215 new members which is approximately £9675

<u>Area</u>	<u>Details</u>	<u>Rough representation</u>	<u>Total</u>
Entz			2000.00
Music			400.00
Drama			400.00
Sport			1000.00
Galenicals			500.00
Web			100.00

Black Bag		500.00
DHB		?
Careers		200.00
Postgrad		200.00
International		200.00
Misc, to include:	yearbook	200.00
	travel award	400.00
	Clic	?
	Loss/damage (?!)	500.00
	Room bookings/portering NOS	200.00
	Speakers travel expences	?
	Associated organizations: Srcubs, KOP, Medsin etc.	
	Wilderness Medicine	200.00
	Other misc	1000.00
	Total	8000.00

1a Response to accounts.

SD: Could music have more money?

JD: Drama doesn't need that much?

ACS: Drama covers pre + clinical review and new drama group.

ACS: You could write a budget for music- then we have a good idea of the spread of the year. If everyone could do this?

ACS: If you could draw a list on the basis of this- Ents and sport.

ACS: Does DHB need money? SL: The biggest exp last year was medics ball – that could be under something separate.

Action point: could everyone write down what they think they are going to spend in the year and send to ACS and VT.

1b Capital

ACS: I like the idea of us having capital- eg. means to printing – or a keyboard etc.

SL: Has anyone ever done a capital audit? ACS: No I am in the middle of this at the moment

Action point: Could ECS and ED find out how much “capital” sports has?

1 c Charity

FC: just a generalized point about charity I have tried to get in contact with medsin- no response as yet. Are they under this?

ACS: SCRUBS have asked for money from us- and I will talk to them about this.

Action point: ACS to get in contact with SCRUBs to write up a budget.

ACS: I think we should continue to give events such as CLIC money as they provide multiple things- but we need budgets from us.

LJ: I can send you all the stuff from the BMA.

Action point: LJ to provide BMA details to ACS to provide to “other groups”.

1 d Mature Medics

Mature medics? Are they members?

Actions point: ACS to send JO the list of current members ALPHABETICALLY for JO to search through and find out which mature medics are members. JO to get back to ACS on this.

1 e Membership cards.

ACS: we are getting sponsorship for a card machine so that it will be much more cost effective for members to have cards- fraser and lucy (Wesleyan) have their logos on the cards – 5 year deal.

1 f Sports insurance.

ACS: I left a message with Owen Peachy's secretary to find out more about the insurance problems- but I am still waiting for him to get back to us.

1g Website.

ACS: I am putting something for the website along the lines of "treasurer's tips" for people to earn/save/ money as a student:

- SL: there are lots of website for medics students
- LJ: the BMA has a list of charitable organisations who give prizes/funding for electives.

Action point: LJ to send link top BMA electives page to ACS.

- SD: online professionals fund
- KW: handbook- prizes
- CG: I have also contacted the faculty about prizes to add to the website.
- ACS: student beans- vouchers
- SL: hot uk deals .co.uk
- KW: Huw's thing called jobs for medics.
- ACS: Free-cycle.
- Acting for oslers and membership examinations. You have to e-mail the people organizing the exams
- **Action point:** everyone If people do get any more ideas pas them on!

1h. Speakers

ACS: there should be a pot for speaker travel expenses for career talks /financial fairs. It is polite to ask. If they come from London etc.

LJ: Most of the careers speakers are from the Bristol area.

2. Requests for money from Galenicals.

2a. RH £200 for wilderness medicine

For the last 3 years wilderness medicine society has had £200 from Galenicals. Does everyone think this is ok? **VOTE:** yes

Action point: ACS: RH- Try and draft accounts of everything you need the money for. Only question is that you don't have to be a Galenicals member to be a wilderness medicine member. ACS: please tell members that Galenicals are funding parts of this. Work out how much Galenicals is contributing per Galenicals members in wilderness and then charge that to the other members.

2b. LJ Money for 1st careers evening on the 11th November.

LJ: I would like £75 for food. Don't want to charge people to attend. **VOTE** yes.

2c. ECS £500 deposit (refundable from sports even if not from the venue)

VOTE: yes.

Action point: ACS to give cheque to ECS. BEFORE he goes to BATH.

2d. Mature Medics Welcome drinks

JO: Mature medics welcome drinks- £100 **VOTE:** yes.

2e. Money for Christmas Party

SM: could we have £500 for a bucking reindeer rent for walkabout (nothing else fits)? ACS: can anyone think of anything better to spend the money on? No? **Vote:** yes.

SM: we are having another event at joe publics near Christmas time £100 needed- Mum's and Dad's was really successful and- we made money! **Vote:** yes

3. 5th year MTAS complaints

LJ – '5th year student complaints about how the MTAS/Elective situation has been handled by the faculty'. It would be useful to discuss with the committee what/whether we should act on this. I have had lots of e-mails from 5th years quite upset- they don't think they were supported well enough.

- They send letters to the faculty and have not yet had any response - letters were sent in July.
- 5th years also only had the information for the referees on the day the applications were out. It would have been better for them to have this earlier.

LJ: When the MTAS dates changed- they set up this thing to match all students to clinicians- which was really good- but students were not happy that the information was not given earlier.

LJ: "Academic Referees" You can only have someone who you can find on the UOB search site- more clarification needed.

3a SSLC

LJ: What do you guys think we should do about this? Are people happy if I bring this up with the faculty?

JH: SSLC- I could bring this up here.

KW: is there enough weight in the SSLC?

Action point: Bring this to the SSLC -Who is going to SSLC: LJ: JH:

FC: The faculty doesn't feel like the whole situation was there fault- as it wasn't in their control- so its something they wouldn't normally have had time to deal with.

Comment from Dr Cahill:

5th years also only had the information for the referees on the day the applications were out. It would have been better for them to have this earlier.

These weren't referees, they were readers or reviewers on the applications - this ultimately did work, and every one who asked for assistance was provided it. The names weren't released because part of the agreement was that we would allocate students to reviewers and we did, once we knew how many students required this assistance, to ensure a fair balance of workload. Ultimately I think that there were about 180 people who did. Given that half the people we asked to help with this said no either initially or subsequently, we

3b How careers information is managed

LJ: There is a new careers person- Perhaps there should be someone in the faculty who deals with careers stuff such as UKFPO in case of future difficulties. The uni person is out of date.

LJ: Faculty are on board with careers talks throughout the years.

LJ: The faculty's responsibility is to give the information UKFPO give to them onto students.

3c System for student complaints

FC: The system that exists should be that these sorts of complaints come to Galenicals- faculty don't have time to reply to each letter. If something is a joint problem that all students have Galenicals could make a combined communication with the faculty.

LJ: Its not there fault that the situation happened- we just want better communication. The letters were sent in July and they haven't had a reply.

Action point: Tell all medics to copy us in for complaints so we can help.

Actions point: We need to find out from the faculty who to contact in the event of a problem

CG: there used to be a complaints algorithm on the website- we need to update this. Medici has something like this.

4. Out of Our Heads

JD: Website with Trevor Thompson called 'Out Of Our Heads' which showcases creative art produced by medics at Bristol including paintings, poetry and music. We're planning a website launch due to take place in Cotham House on the top of St. Michael's hill on Tuesday 3rd of November- evening for students. Can I have some help organizing this? JD: I'll work on the first years- good idea for whole person care.

Volunteers? SD; JH.

5. Unpaid moneys for social tops for KW. RP, JD, SL, ED.

RP and ED still to pay?

6. Black bag display.

SL would like some advice on his display- anyone able to help?

SL: Loads of interesting new developments. There is also space to do a Prec-clinical rev display.

Would like to have some help artistically doing the display.

Action point: pizza evening! As members as possible to attend and help sort out display.

7. AOB

7a Book sale.

KW: what's happening to the books downstairs. JH I'm going in one lunchtime to sort it out.

7b Lock on the door.

Action point: SL to get keys.

7c Medics Music.

SD: Big event on the 7th I would like to publicize this. ECS: make posters and get fraser to print them.

All on the Saturday. *Action point:* SD to contact fraser. (details from ECS)

7d Ents.

SM: who is coming to the conference? Everyone but lucy and steve.

Ents- can we have 1st and second year ents reps.

Action point. JD: I'm going to put the 1st year rep who came second to be an ents rep.

DONM: 8th November 4pm DH