

Date of Meeting: 06/10/2009

Attendees:

Francesca Curry(FC), Victoria Tuck(VT), Jess Hawksley(JH), Jo Davies (JD), Adam Stoneham(ACS), Emma Gosnell (EG), Emma C-S (ECS), Katie Wimple (KW),

Apologies:

Chris Gillet (CG) Rich Pellatt (RP) Dan Cox (DC) Stella Dilke (SD) Dan Cox (DC) Sarah Miller (SM) Jack Ogden (JO)- Agenda put forward via e-mail. Lucy Joslin (LJ) Nick Deakin- BMA (ND) Steve Lindley (SL) Eoin Dineen (ED) Ryan Hogan (RH)

1a Mums and Dads' night.

Deposit + event needs a band.

We are looking for a band to play at the Mums and Dad's night. We are hopefully going to get a band and maybe a DJ, but that is £30 an hour. 5 hours of Dj would be £150. The event would be free for Galenicals, but MORE for non-Galenicals. 18th October (Sunday night). Ok for Galenicals to give deposit? **VOTE:** Yes.

Action Point: VT to send out an e-mail to second years to find out if there is a band who wants to play. *Done*

1b Christmas Party.

EG: The next event is the Christmas party, which is the Thursday December 3rd, Tickets would be £2-3 for members £5 for non- we need to book the bucking reindeer- £450?

ACS: Is there anything else you can get for £500 (anything better than the reindeer).

EG: There aren't many other inflatables that you can get in walkabout...

GROUP DISCUSSION OF OTHER IDEAS.

Can we have £500 (Galenicals will get this back)? **VOTE:** Yes.

1c The Ball.

EG: The Ball. The meal is £29.95 per head (Ashton court) covering the cost of the hire of the venue. We are aiming to have 200 meal tickets 30-50 ents. EG: Ashton court are quite complicated- they will not go down in price for the meal, but you need this for the room hire + for bouncers. So, whilst the ents tickets will be cheaper for us we cannot have all ents as Ashton Court need a set number of meal tickets.

EG: We are looking to have it as a themed night.

EG: We would have liked tickets to include transport. But coaches are quoting a lot (a quote was £9 per person).

EG: Are you happy for us to go ahead?

JD: Would it be possible to contact the grad ball from last year as they used coaches?

ECS: How about Dolphin coaches?

EG: Yes, all ideas would be helpful. We are also looking into what the vets use. The problem with ALL coaches is that they have to wait around, and so need to be paid for that time.

ACS: For what it's worth, I have seen the figures for this event and they do work.

Does everyone think ents should go ahead with this event? EG: £500 deposit from Galenicals. **VOTE:** Yes.

ANY FURTHER QUESTIONS ABOUT THE BALL?

ACS: Drinks prices? EG: Cheaper than the other ball venues. We are also thinking of doing corkage.

(QUESTIONS ABOUT GENERAL GALENICALS FUNDING)

FC: Have you put aside how much ents is using this year. ACS: The precedent is set by the previous year. This is all falling in with a rough budget of ENTs which is £1000.

EG: We have had a look of how much of the Galenicals pot can be used for this event. ACS: The budget for this event can be decided a bit later on- but ents can spend a fare amount on this as it is our main event.

1d Sunday's Fresher's event.

EG: Sunday's Barcrawl starts officially at 6.30 at Roo bar on Sunday. Sarah wanted us all there for 5.45. But we thought this a tad early- so 6.15. EG: We have root cards and stickers.

Action point: All Committee members to be there at 6.15. Wearing yellow T-shirts and scrub bottoms.

KW: I still have t-shirts at my house can people come and collect them.

Action point: People collect t-shirts from wimble, address flat 1, 30 West Park. 07921629747.

2a JO (not here): would he be able to have £100 off adam for mature medics welcome drinks?

From e-mail by JO: I organised the Mature Medics welcome drinks at the Mall yesterday, it went really well, about 40-50 people turned up and I forget to ask for any contribution from galenicals for the event so I am asking for money for the event retrospectively. I spent £100 on food for the event, this is the same as Clare Cook spent last year and Galenicals paid so I am hoping that Galenicals would pay this time too?

ACS: Retrospective demands for money are not good. But we will pay.

*****EVERYONE ASK FOR SPONSORSHIP UP FRONT FIRST*****

Action point: JO to get in contact with ACS separately.

2b 2 in 1 buddy night.

(From e-mail by JO): Secondly, there is also going to be a 2in1 buddy night and could we have some money for that as well, I think last year Galenicals contributed £50 for the event?

JD: We could just incorporate it into mums and dad's night next Sunday. ACS: This needs to wait until after a meeting. There are several issues here:

- If we give them money they need to be Galenicals. Are 2in1s less likely to be Galenicals members?
- There is a proportionately larger amount of money being given to 2in1s than other medics, given their small numbers.

Action point: JO needs to bring this up in another meeting for a fair pledge for Galenicals sponsorship.

(DISCUSSION ABOUT GENERAL ENTS/EVENTS FUNDING)

KW: People need to contact MPS/MDU for events as they will sponsor it.

EG: We need to ensure that events printing doesn't clash/orgnisers don't use the Galenicals' "name" without asking. Event organizers (presumably medics) are asking for things under the Galenicals name. This posed problems when we tried to print out things for Sunday's event, we found that we couldn't as someone else had already asked MDU for printing this week and called themselves Galenicals ents (!). There needs to be more communication between us and other societies so we are not printing at the same time, and societies should be aware that they are causing confusion by calling themselves "Galenicals ents".

Action point: FC to send out e-mail to all medics not use Galenicals' name with companies, unless they have run it past Galenicals.

3 Financial fair – Information for the Committee about what is happening.

ACS: I met with Lucy from Wesleyan. After Christmas (6th Jan) 5th years do a week called PPP1. Barry gives a slot for speakers to come and talk to 5th years. Galenicals has a slot. I want to make this year worthwhile for students, and have been in contact with people who should be relevant and interesting for them to hear. If it goes to plan it should be a really good event for this years 5th years. I'll send round some more information.

Action point: ACS to keep committee informed about this and ask for assistance if needed!

4 FC: Medsoc Conference- make a decision on who is going.

FC: Only 5 Bristol members can go. There are essentially 2 options:

1. It could just be positions that would be useful for the talks. An extra-curricular person, a welfare, an international etc.
2. It could be for the committee members who have been involved in the organizing.

(DISCUSSION ABOUT OTHER OPTIONS)

ACS: We could increase the number who could attend by allocating the 5 places to those Bristol Medics who are NOT running discussion groups. This way the people running discussion groups would have to attend as well, and more of us could therefore go.

FC: We will *try* and persuade weslyan of these options, but for now we need to decide the 5.

Group decision: select out of the organizers.

5 people "organizing"

FC, JH, JD, RH, EG, SM.

5 FC: Update on changes to 4th and 5th year.

5a Year 5 next year.

The penalties thing has been changed back for next year as they have already made the handbook. Elective Mid April to Mid June.

This years year 4 remedial teaching in summer and re-sit in summer in 1st or second week.

5b Year 4

All written exams at the end of the year. OSCES for COMP1 and COMP2 in January they are having 9 week blocks with 4 week exam block at the end and osces in the 1st week and 3 week SSC at the end of the year unless you have failed.

6 FC: Update on GMC meeting.

The GMC report cam back in June and there are 3 requirements that we have to fix and 10 recommendations.

6a Requirements:

- 1 More rigorous teaching of practical skills. The VET school does this well- electronic record. LOG book of clinical skills you have to do. There is currently is a list of skills we should aim to do. Posters have been put up, but people don't have their own copy yet, it is due to be in every handbook- and put up on blackboard.
- 2 Management and review / simplification of the curriculum is too slow. The faculty's process by which they can make changes to their own curriculum is too slow.

- 3 Assessment strategies and efficient implementations of changes to assessment. Using uniform assessment tools, standard settings, improve the reliability of the long case and examiner training and briefing. There is to be no negative marking, questions will be a best of five, with a new bank of questions. Standard setting will be done by a panel of 15 people, and will ensure that a proportion of competent students get questions correct (60%). Long-cases may be increased to 3 instead of 1.

---Comment from Dr Cahill---

Oct 6th

Finals exam did have close to 15 people but most other standard setting exercises will not be as wide - 5-6 more likely and considered appropriate.

6b Recommendations:

- 1 Communicate learning outcomes.

The handbooks will be reviewed, and ensure that the learning outcomes stated clearly reflect those required for the unit. FC: Students have found that some assessments don't reflect the learning outcomes stated for the unit, and the learning outcomes can be quite vague (Paediatrics for 4th years last year).
- 2 Level of detail of the basic sciences, for years 1 and 2.

Ensuring that the level of detail is appropriate and clinically relevant, and that there is more of a smooth link between years 1,2 and 3,4,5.
- 3 Learning styles.

Ensure students are prepared for a clinical environment.
- 4 Core Cases and addressed in 10 care and community settings.
- 5 Ensure prescribing and therapeutic skills are adequate in preparation for F1.

- 6 Integrate public health into the curriculum, making awareness of important issues. Eg: Chlamydia screening.
- 7 Implement changes to vertical themes, completed in June.
- 8 Academies, greater awareness of the curriculum by teachers. Also giving 1st and 2nd years clinical input.
- 9 Student feedback after assessment. There was a template drawn up last year by Galenicals, we need to make sure feedback is completed.
- 10 Professional behaviour forms. These are not always filled in appropriately and should be returned to students and have more than just yes/no questions on them.

Further points:

- Increase awareness of teaching direction
- Allow outcomes to fit with each other.
- Improve student/staff relations.
- Acting/acknowledging feedback from students.
- Research into education.

Action point: Give committee feedback on these requirements and recommendations.

7 FC: UKFPO- for awareness of committee.

FC: 5th years doing applications currently. New scheme piloted in 2010-2011 there will a shadow pilot in 2011-2012. They are moving it towards a situational judgment questions instead of the white space questions. It will be multiple choice. They will maybe make quartiles weighting bigger again. JH: they were mentioning that references are difficult to get.

FC: This has all gone to Lucy and she is giving it in her professional talks that she is giving for 1st year, 2nd year, 3^d year 4th year.

8 ECS: Asking for committee permission for use of Galenicals' funds.

ECS: Basically Natwest seem to have lost the mandate form we filled out over the summer, so neither myself or Eoin have access to the Sports club account (weird as I have been writing cheques for it over the summer). We can't do anything about this until Damian and Jenny are back from electives (Nov), and we will need to put a deposit of ~ £500 for the Sports Club Dinner soon. Therefore we would like to ask Galenicals whether we could have a loan for this until we are able to access the account again!?

Vote: can we have the deposit? Yes.

9 ECS: Committee opinion - Block fixture 5-6th Dec

ECS: I was thinking of organizing a sports event at the same time as the Medsoc conference. This would mean people are able to come who are not officially at the conference. ACS: This should not be done through Wesleyan, as it would a separate event. This way, we could make a kind of medsoc super team to play bristol brum and manc and also everyone could get involved in the evening social side of things (perhaps not meal - we could set something up with the curry houses/kings arms).

Is this ok with the committee? **Vote:** Yes.

JH: Contact Leicester they wanted to bring lots of delegates.

FC: If you want to use the youth hostel, then you need to let me know.

10 AOB

10a Membership cards.

ACS: Membership cards were delayed –this was because instead of outsourcing cards we will buy a card printing machine of our own. They run it in Cardiff, and it works well there.

10b Medics Fresh.

JH: I think in total we have £270 from the Fresh from Borders.

10c Muslim Doctors Talk.

ACS: A guy from the Islamic society is running a talk about being a Muslim Doctor- we could have a joint event 15th October?

Action point: JH to e-mail contact details onto VT to put in newsletter.

10d Insurance For Sports.

ECS: It looks like Galenicals sports teams might not be covered by UBU insurance. People who want cover by the university have to pay £30 each!! Galenicals members did not know this when they signed up, so they are potentially uncovered. Does anyone on the committee have any ideas about what to do?

11 DONM- to be arranged with whole committee via e-mail.