

Date of Meeting: 26/05/2009

Attendees:

Francesca Curry(FC), Victoria Tuck(VT), Jess Hawksley(JH), Jo Davies (JD), Adam Stoneham(AS), Chris Gillet (CG), Sarah Miller (SM), Emma Gosnell (EG), Ryan Hogan (RH), Emma C-S (ECS) Eoin Dineen (ED) , Lucy Joslin (LJ), Dan Cox (DC), Richard Pellat (RP), Katie Wimble (KW), Steve Lindley (SL), Jack Ogden (JO), Stella Dilke (SD).

Apologies:

Laura Halliday (LH)

1. Introduction:

FC: Congratulations, does everyone know each other? Quick introductions.

President:FC

Vice President (Clinical Welfare): JH

Vice President (Pre Clinical Welfare): JD

Secretary: VT

Treasurer: AS

Webmaster: CG

Ents: SM and EG

International: RH

Sports: ECS and ED

Careers: LJ

Black Bag: DC and RP

DHB: SL and KW

Postgrad/2 in 1: JO

Music: SD

BMA: LH

2. Remaining handovers:

Positions from second round of votings still need handovers, these have been arranged.

3a) Committee meeting structure:

VT: We will try and run through keeping to the agenda, though everyone feel free to give their opinions. If it looks as though the meeting is taking too long, some points can be carried over to the next meeting.

b) Agenda Points:

Only to be put forward if it was something that needed to be discussed with the whole committee.

4. Committee Members' aims for the year:

A) International.

RH: **Aim 1.** Less people signed up for Erasmus this year –wants to find out why.

Aim 2 Find out why Erasmus students do less well in clinical years.

Action point. RH Meeting with Caroline and Clive Roberts to talk about what happened this year.

Aim 3. Introduce and organize more socials for Erasmus students.

B) Treasurer.

AS: **Aim 1.** More sponsorship, looking down a range of avenues, for example drug company sponsorship.

LJ- Not all students will feel drug company sponsorship is acceptable. There may be a danger of causing segregation on events such as balls. It is important to gauge student's feelings on this issue. Also, what is the university policy on drug rep sponsorship?

ECS/ED- Would individual sports teams be able to use drug rep sponsorship, or is this something that Galenicals will provide a blanket policy on?

DC: If players are using the Galenicals logo, are affiliated etc, then their opinions should be consulted.

Action point: Adam is going to check what the faculty's stand on this is.

Aim 2. More discounts- looking for more discounts for Galenicals members, mentions recent loss of dominos discount for preclinical medics as an example of an area to improve.

Aim 3. Wants to look into how Galenicals finds the affiliated charity events, and ensure that the best use of Galenicals funds are made. Galenicals itself could then create a pot to donate to its own charities.

C) Vice Presidents.

JD/JH: **Aim 1:** To reintroduce a tutor for students, but with larger groups. JD- Spoke to Ellie about system in other medical schools, where people have a Doctor as a tutor of a group of around 30. They are looking for an intermediate between previous tutor scheme and the current scheme with Ros as the single point of contact. There is a possibility these tutors could be used as references for students, as one of the problems 5th years have had is that they have no-one who has known them long enough in the medical school to use as a reference.

KW –Would there be enough clinicians?

JD- Possibility find out who were the keen tutors from previous years and approach them with the idea.

LJ- The reason why personal tutors couldn't be used on the previous MTAS from was because they needed to be people who had seen you practice, so this wouldn't solve this problem.

Action point: JD/JH Meeting with Ros on Friday to discuss this aim further.

JH: **Aim 2:** Introduce Guidebook for Clinical Years, to give advice on placements etc.

JD: **Aim 3:** To create and put together fresher's packs.

D) Secretary.

VT: **Aim 1:** To create an online calendar detailing Galenicals small group events (eg KAP, KOP etc), and dates of exams. This has been something that was suggested by previous committees, though it is something that we should try to implement this year.

EG/SM: This is something we are also keen to create including Galenicals events.

Action point. VT to find out exam timetables for each year group.

Aim 2: Keep up standard of newsletter from last year and Explore ways of making the newsletter more interesting within the limits of the mulberry account.

Aim 3:

To find ways of helping intercalators still feel part of the medical school community, eg. Setting up a separate newsletter and working in close contact with the intercalators' rep to help them communicate amongst themselves.

E) Website.

CG: **Aim 1:** Currently in the process of re-organising and re-shaping the website. It currently has a lot of excess material on it, and areas that needs a lot of cleaning up. Would like to put together a focus group to discuss ideas for the new website.

Aim 2: There are numerous problems with the blackboard website. CG is looking at working with the faculty to make the blackboard site more organized and easier to use.

Aim 3: The medici website is also not that user friendly and CG would like to work with the faculty to organize this site and make it more appealing and a better means of communication between the faculty and students.

VT: Birmingham medical school has a website that looks good.

F) Ents.

EG/SM: **Aim 1:** Interested in introducing a medic calendar with events to ensure that they don't clash with other important dates for students.

Aim 2: They would like to introduce events and medic nights that don't involve/revolve around alcohol, appealing to a wider range of students.

Aim 3: It would be good to increase relations with other medical schools, and so would like to introduce a "medics tour" of other medical schools.

G) Careers.

LJ: **Aim 1:** Would like to introduce careers lectures that are specific to individual year groups. By keeping lower year groups informed on careers information they can make decisions/ keep relevant records and be more prepared. An example of records that need to be kept is the SSC portfolio, which not all third years are aware of.

DC- mentioned how fourth years were surprised to find out that they were meant to have kept a reflective journal.

FC: Mentioned previous exam results are difficult to find using the blackboard system.

Action Point: LJ to find SSC portfolio and send it round.

Aim 2: Give more diverse medical careers evenings, for example in careers people may not have considered such as medical-legal.

Aim 3: Give careers information in a booklet format, and give additional guides for those deciding whether to intercalate.

H) Sports.

ECS/ED

Aim 1: No teams have yet received the funding applied for this year, therefore we would like to find funding from UBHT for sports teams.

Aim 2: Encourage more freshers to sign up for sports, for example in the freshers early lecturers using a video and in the freshers packs.

Aim 3: Would like to introduce a table of all of the sports training sessions so that the really keen Galenicals sports players can know that their training sessions are not clashing with anything.

Aim 4: Interested in setting up a sports tour in England/ Ireland and are looking into private sponsorship to fund this.

I) Postgrad/2 in 1 rep.

JO

Aim 1: Wants the to address the issue of 2 in 1s missing out on teaching due to clashing of subjects- with the addition of tutorials that cover material that was missed.

SL: mentioned that the GMC were not happy that the 2 in 1s had to choose between lectures.

Aim 2: Address the lack of information 2in1s feel they received about the content of their exams.

Aim 3: Introduce more socials throughout the year.

Aim 4: Pre-meds! Include them- they are currently out-of-the-loop.

Action point: VT to add Pre-meds onto newsletter e-mails.

Aim 5: Explore funding for post-grads eg. look into funding from the alumni scheme.

LJ: Unfortunately the NHS wont fund this with bursaries, this relates back to when funding was first introduced, and this is unlikely to change especially during a recession.

J) Music.

SD: **Aim 1:** Get the orchestra reinstated, introduce the successful concerts of the previous years.

Aim 2: Lots of medics are talented musicians and so would like to introduce open mike night in the DHB.

Aim 3: Introduce more regular choirs, not just one leading up to Christmas.

Aim 4: There is a European medics orchestra that lots of medics would be interested in joining and so SD will publicize this to the med school.

Aim 5: Lots of medics who play music play no sport and so it would be great to introduce a medics music social in the same manner of the sports club dinner nights.

K) DHB.

KW/SL: **Aim 1:** Continue looking for a new DHB venue/use Mandela bar.

Aim 2: Introduce regular nights so that people know that the DHB will be open without having to check e-mails/website etc to find out.

Aim 3: Investigate the size of the DHB account.

SL: It might also be interesting to explore some of the history behind the DHB.

SD: Is there no way that this could ever be reinstated? FC: This is something that has been looked into a lot by the other committee, and the faculty has numerous reasons not to reinstate it.

L) Black Bag.

RP/DC: **Aim 1:** Hold a launch party for every issue of black bag.

Aim 2: Make more than one episode (hopefully 3).

5 A).Expenses.

AS- In the Galenicals committee everyone is allowed to claim legitimate expenses, however larger expenses (£50 etc) should be presented to the committee.

Action Point- AS is going to put forms on website.

B) Other Treasurer Business:

(i) **Black Bag account** **Action point:** AS to met with Black Bag to discuss the setting up of their own account.

(ii) **Rugby boys Debt to Galenicals.** **Action point:** to find out Rugby clubs debt and let ECS/ED know.

6. End of year report:

FC: Could everybody look through the end of year report, it contains points that we can build on to develop our long term aims for the year. We are planning to draw up a table with our aims to look at how we have progressed to achieving them throughout the year.

7. Non-portfolio 2 in 1 rep:

JH: Would it be possible to introduce another member? Someone who could work in collaboration with JO, but with the experience of being a 2 in 1.

JO: That would be useful, does it need to be an additional position?

FC: A whole new position is probably unnecessary, but if JO is happy to work with 2 in 1s who have been involved with key issues then that can only be a positive thing.

Everyone agrees that there is no need to create an additional non-portfolio position.

8. Pub Golf:

SM/EG: Have spoken to bars and have organized a social for after exams on the 9th of June. Would it be possible for a committee member to be there at each bar? Starting at the Bristol Ram at 7.30. Pub Golf theme. Score cards have been made.

SM/EG: Should we use MDU sponsorship for social posters/score cards? Do we have time to print posters. Everybody is leaving for revision leave- will we be able to encourage all years?

Action Point: SM/EG Find out if MDU are happy to print score cards.

EG: Organizing scorecards with lounge to collect at the door.

VT: How would you like the committee to be organized?

Action Point: SM/EG send out e-mail with list of destinations and committee members.

9. Elective Evening:

LJ: Currently organizing this, sponsored by Wesleyan, already discussed with RH. No points to bring up with the committee concerning this thus far.

10. National Medsoc Conference:

FC: Last years committee did a really good job, do we want to take it on this year? Other Med Schools are keen to take it on. Should we do it one more year before opening it to other medical schools?

Vote: Whose in favor of doing it? Everyone.

ED: Agrees that we should do it, but would there be a problem if it affected our ability to perform our roles?

FC: Last years committee members were able to do it, it just involves getting organized early on and ensuring that it is done by November.

Action point: To be discussed next meeting.

11. UBU society awards:

FC: Do we want to nominate ourselves for any awards? It should be a really good event and a chance to give credit to the previous committee members and Galenicals-related groups that have worked really hard this year.

Action point: VT to enter us for awards.

VT: Any specific awards? Best Event? CLIC. Best Production? Review?

12. Common Room closure:

JH: Faculty wants to know how often the student common room is used, with a view to future closure of the common room. Generally student opinion has been against this.

LJ: What about other degrees that use the common room? Have other faculty students who use the common room or the life zone (proposed to be able to replace the common room) been asked their opinions on the closure?

Action Point. JH to discuss with librarian.

13. Athens Issue:

JD: Students have had particular issues with COMP1.

SL Students can't get the BMJ with the new system when they used to be able to with Athens.

LJ: Another reason to join the BMA!

Action Point. JD to continue looking into this issue.

14. 5th year SSCs- Carried over from previous meetings.

JH has recently been handed over this issue and is due to speak to Ellie to gain more information on the state of the difficulties students were having with planning their 5th year SSCs.

15. Meeting this years administrative staff:

FC: It would be useful for a lot of roles if students could meet with the administrative staff that they will be in contact with throughout the year. It will hopefully continue to improve communications and relationships between the student body and the faculty. Obviously this

will be more relevant to some positions than others. Are people able to meet on the 11th of June? This is a date which FC may propose to the administrative staff as a time to meet.

16. Intercalating Guides.

LJ: Mentioned that the BMA have already made a guide. Looking into this and whether this can be made available at Bristol.

VT: Do we feel that the website guide would be useful on top of this? Group consensus- yes.

CG: Looking to expand this idea with giving more detailed information of each subject.

Action Point: Committee Members who intercalated need to think about how they can contribute to the guide.

17. Committee T-shirts:

Action point: KW to organize. Discussed possible pros and cons of finding sponsorship for these. FC: Suggested Galenicals committee trip 22nd 23rd of June.

18. DONM:

11th June evening 7pm. Vicky is bringing food.